



Dear Customer,

Prior to us carrying out any installation work on your site we need to gather as much factual information as possible. This will help minimise the number of unexpected and costly problems on site as well as any delays.

If you are unable to provide the necessary information, we can organise a site visit/survey. This however will be a chargeable visit and you will receive a report after the visit. Please let us know if you would prefer this option.

Pricing for this installation will be based upon the information that you have provided on this questionnaire. Therefore, we would like to draw your attention to the following:

Any additional work due to unforeseen circumstances or lack of information provided, will be charged at £30.00 per hour for labour, plus the cost of any extra plant equipment that is required.

All work carried out by the House of Flags installation teams will be planned in normal working hours, 8:00am – 5:00pm, Monday to Friday, if you require any other day or time please stipulate here:

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Questionnaire Sections:

Section 1 – Product to be installed, Ground mounted Flagpoles

Section 2 – Installation site details and address

It is key that section 2 is completed in full.

Section 1

1) Please provide a description of the products being installed?

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2) How many products require installation?

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3) Where are the products being installed?

Eg: wall, roof or ground

Please describe the installation area in full and include relevant photos.

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4) Please describe the access to the installation site:

a) Is the installation site on private land?

Yes

No

b) Is the installation site on a public highway?

Yes

No

Please provide all necessary information regarding access, including parking restrictions like double yellow lines.

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Section 2

Please complete this section in full

1) What is your full address including the post-code of where the work is to be carried out?

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2) What is the name of the site contact?

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3) What is their contact phone number?

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4) Does the site have parking for a long wheel base 6m long van?

- Yes
- No

To help us understand your requirement fully please send us a drawing, sketch or photo of your site and where you want your flagpoles installed (these pictures can be emailed to us).